

NORTH KAMRUP COLLEGE, BAGHMARA



IQAC MEETINGS

Minutes of IQAC Meeting and Action Taken

Meeting No. : I

Date: 16-09-2021

Venue: IQAC office

Agenda:

- I. Discussion regarding reconstruction of IQAC**
- II. Discussion regarding activities to be conducted by the Departments, different Cells and Forums of the College.**
- III. Discussion regarding celebration of NSS Day**
- IV. Discussion regarding organizing a Free TET (Teachers' Eligibility Test) Coaching Programme**
- V. Discussion on organizing a Faculty Development Programme (FDP)**
- VI. Misc.**

Members Present:

- 1) Munindra Narayan Goswami
- 2) Dr. Jyotiraj Pathak
- 3) Pankaj Kalita
- 4) Dr. Nilotpal Sarma
- 5) Nitumoni Das
- 6) BDO, Bajali Development Block, Govt. of Assam
- 7) Dr. Keshab Basumatary
- 8) Dr. Tribeni Bezbaruah
- 9) Dr. Jagadish Ch. Kalita
- 10) Archana Tahbildar
- 11) Sashimohan Kalita
- 12) Dr. Narendra Das
- 13) Nabajit Talukdar
- 14) Harendra Nath Deka
- 15) Dr. Ajit Kr. Das
- 16) Phuloma Daimary
- 17) Manik Basumatary

Today, on 16-09-2021 (Thursday) a meeting of IQAC is held at 2:30 p.m. The meeting is presided over by Dr. Jyotiraj Pathak, Principal, N.K.C. to discuss the above agenda with IQAC, Teaching and Non-Teaching Staff. Most of the members present in the meeting have given their valuable suggestions regarding the future plan of the College.

First, the Coordinator of IQAC explained the objectives of the meeting related to the agenda and after discussion, following resolutions are taken:

Resolution 1: Today's meeting resolved to reconstruct IQAC as follows:

Sl. No.	Designation	Name	Remarks
1.	Advisor	Munindra Narayan Goswami	President, GB, NKC
2.	Chairman	Dr. Jyotiraj Patha	Principal, NKC
3.	Coordinator	Pankaj Kalita	Assistant Professor
4.	Asst. Coordinator	Nitu Moni Das	Assistant Professor
5.	Asst. Coordinator	Phuloma Daimary	Assistant Professor
6.	Member	BDO, Bajali Development Block	Govt. of Assam
7.	Member	Dr. Keshab Basumatary	Principal, BBK College
8.	Member	Dr. Tribeni Bezbaruah	Associate Professor
9.	Member	Dr. Jagadish Ch. Kalita	Associate Professor
10.	Member	Archana Tahbildar	Associate Professor
11.	Member	Sashimohan Kalita	Reputed Social Worker (From Local Society)
12.	Member	Dr. Narendra Das	Reputed Social Worker (From Local Society)
13.	Member	Nabajit Talukdar	Local Industrialist
14.	Member	Harendra Nath Deka	Librarian, NKC
15.	Member	Manik Basumatary	UDA, NKC
16.	Member	Dr. Ajit Kr. Das	From Alumni Society
17.	Member	GS, Students' Union	Student, 3 rd Semester

Resolution 2: Resolved that all the Departments, Cells and Forums of North Kamrup College are to conduct different programmes.


Resolution 3: The NSS Cell of North Kamrup College is requested to celebrate NSS Day on 24th September, 2021. Today's meeting also resolved that the NSS Cell of North Kamrup College is to organize different campaigns and programmes for the benefit of the people from local community.


Resolution 4: Today's meeting resolved to organize a Free TET Coaching Programme.

Resolution 5: Resolved that the College in collaboration with Electronics & ICT Academy, IIT Guwahati and in support of Skill Gym is to organize an Online Faculty Development Programme (FDP) tentatively on last week of September.

Action taken report of the resolution of the meeting dated 19-04-2021:

- An Outreach Programme on “Stress, Stability, Studies: Psychological Counseling for Students amidst COVID-19” was organized by Dept. of English North Kamrup College in Collaboration with English Studies and Literary Forum, North Kamrup College, Baghmara on 16th June, 2021.
- All the NAAC Criterion-Wise Committees submitted their progress report.
- NSS Unit of the college observed World Environment Day on 5th June, 2021 and organized an online “Plant-a-Tree” Photo Contest with the objective to encourage students to plant more trees and respect Mother Nature in the process.
- Green Audit and Gender Audit were conducted for the last academic session.


Dr. Jyotiraj Pathak
Principal cum Chairman
IQAC, N.K. College, Baghmara
Principal
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Baghmara, Dist.-Barpeta


Pankaj Kalita
Coordinator
IQAC, N.K. College, Baghmara
Co-ordinator
IQAC
North Kamrup College

Meeting No. : II

Date: 08-12-2021

Venue: IQAC office

Agenda:

- I. Discussion regarding observance of Special Days.**
- II. Discussion regarding Career Development Programme to be conducted by IQAC, North Kamrup College in Collaboration with ICT Academy**
- III. Discussion on organizing programmes by Green Society Cell, North Kamrup College**
- IV. Discussion regarding Cleanliness Drive inside the College Campus**
- V. Discussion on conducting Annual Lecture Programme**
- VI. Misc.**

Members Present:

1. Dr. Jyotiraj Pathak
2. Pankaj Kalita
3. Nitumoni Das
4. Phuloma Daimary
5. Dr. Tribeni Bezbaruah
6. Dr. Jagadish Ch. Kalita
7. Archana Tahbildar
8. Harendra Nath Deka
9. Dr. Ajit Kr. Das
10. Manik Basumatary

Today, on **08-12-2021** (Wednesday) a meeting of IQAC is held at 1:00 p.m. The meeting is presided over by Dr. Jyotiraj Pathak, Principal, N.K.C. to discuss the above agenda with IQAC. The members present in the meeting have given their valuable suggestions regarding the future plan of the College.

First, the Coordinator of IQAC explains the objectives of the meeting related to the agenda and after discussion, following resolutions are taken:

Resolution 1: Resolved to observe the upcoming Special days.

Resolution 2: Today's meeting resolved that the IQAC of North Kamrup College is to organize a Career Development Programme with ICT Academy.


Resolution 3: Resolved that the Green Society Cell of North Kamrup is to take an initiative to Distribute Plant Saplings on 24th January, 2022 in Baghmara Bazaar.

Resolution 4: Resolved that the NSS Unit of North Kamrup College is to organize Cleanliness Drive inside the College campus.


Resolution 5: Resolved that the Teachers' Unit of North Kamrup College will organize the Annual Lecture Programme on 23rd December, 2021.

Action taken report of the resolution of the meeting dated 16-09-2021:

- One day Workshop on "Pros and Cons of CBCS at UG Level" was organized by Academic Cell, North Kamrup College, Baghmara on 16th September, 2021.
- The NSS Unit of North Kamrup College observed the 53rd NSS Day on 24th September, 2021.
- The College organized an online One Week Faculty Development Programme (FDP) on "Challenges of Higher Education in 21st Century" in collaboration with Electronics & ICT Academy IIT Guwahati and in support of Skill Gym from 27th September to 1st October, 2021.
- As a part of the ODF Plus and Hand Washing Campaign launched by GU NSS Cell and SBM-G & UNICEF the NSS Unit of North Kamrup College organized a Hand Washing Campaign in the Baghmara Village on 7th October, 2021 to increase awareness among the people about the importance of hand washing with soap as an effective and affordable way to prevent diseases.
- A Free TET Coaching Programme was organized by the College from 4th October, 2021 to 9th October, 2021.
- Department of Philosophy, North Kamrup College celebrated World Philosophy Day on 25th November, 2021. The Theme of World Philosophy Day of 2021 was "An Aspiration to celebrate the importance of Philosophical Reflections".
- A National Webinar was organized by Department of Political Science, N.K.C in association with IQAC, N.K.C to celebrate National Constitution Day on 26th November, 2021.
- NCDEX IPF Trust and North Kamrup College organized an Investor Awareness Program on Commodity Derivative Market on 27th November, 2021.


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Principal
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Co-ordinator
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Meeting No. : III

Date: 02-03-2022

Venue: IQAC office

Agenda:

- I. Discussion on organizing cleanliness drive by NSS Unit**
- II. Discussion regarding observance of International Women's Day.**
- III. Misc.**

Members Present:

1. Dr. Jyotiraj Pathak
2. Pankaj Kalita
3. Nitumoni Das
4. Phuloma Daimary
5. Dr. Tribeni Bezbaruah
6. Dr. Jagadish Ch. Kalita
7. Archana Tahbildar
8. Harendra Nath Deka
9. Dr. Ajit Kr. Das

Today, on **02-03-2022** (Wednesday) a meeting of IQAC is held at 1:45 p.m. The meeting is presided over by Dr. Jyotiraj Pathak, Principal, N.K.C. to discuss the above agenda with IQAC, Teaching and Non-Teaching Staff. The members present in the meeting have given their valuable suggestions regarding the future plan of the College.

First, the Coordinator of IQAC explains the objectives of the meeting related to the agenda and after discussion, following resolutions are taken:

Resolution 1: Resolved that NSS Unit of North Kamrup College is to organize Cleanliness Drive in a nearby village.

Resolution 2: Today's meeting resolved that the Women Cell of North Kamrup in Collaboration with ACTA, Barpeta Zone is to organize International Women's Day at Kathaklmuri Kaliagosain Ghar Prangan, Kathalmuri, Bajali on 8th March, 2022.

Action taken report of the resolution of the meeting dated 08/12/2021:

- To celebrate Azadi ka Amrit Mahotsav a seminar was organized on "Role of Bajali in Indian freedom Movement" by Dept. of History on 3rd December, 2021.
- Swahid Divas was observed on 10th December 2021.
- Human Rights Day was celebrated by the Dept. of Political Science, North Kamrup College on 10th December, 2021.
- UGC Sponsored International Conference was organized by North Kamrup College in collaboration with Dept. of Human Rights, S. Kula Women's College in Manipur on 10th

and 11th December, 2021. The main theme of the conference was “Human Rights and Global Pandemic: Issues and Response”.

- A lecture programme on Contribution of Manoranjan Lahary in the field of Bodo Literature was organized by the Department of Bodo, North Kamrup College on 15th December, 2021.
- North Kamrup College organized a online Workshop on Intellectual Property Rights (IPR) – Patent & Designs Process on 18th December, 2021 in association with Rajiv Gandhi National Institute of Intellectual Property Management (RGNIIPM), Nagpur under National Intellectual Property Awareness Mission (NIPAM).
- An Annual lecture Programme on ‘NEP 2020 and its Implementation in Higher Education’ was organized by Teachers’ Unit, North Kamrup College in Association with Vidya Bharati Uchcha Siksha Sansthan, Assam on 23rd December, 2021.
- A Virtual Power Seminar on “Career Guidance and Development” was organized by IQAC, North Kamrup College in Collaboration with ICT Academy on 24th December, 2021.
- As a part of the Swachh Bharat Mission Programme of the Government of India, the NSS Unit of North Kamrup College organized a “Cleanliness Drive” at the college campus on 7th January, 2022.
- A Lecture on “Career Guidance and Counseling” was organized by Information and Career Guidance Cell, North Kamrup College on 30th December, 2021.
- *Pitha Ladoo* Competition organized by Dept. of Assamese, North Kamrup College on 12th January, 2022.
- National Youth Day was celebrated on 12th January 2022 by Information and Career Guidance Cell, North Kamrup College.
- National Girl Child Day was celebrated by the College on 24th January, 2022.
- The Green Society Cell of North Kamrup College distributed Plant Saplings on 24th January, 2022 in Baghmara Bazaar. The people were also made aware of the importance of planting more trees and creating a greener environment.
- A National Webinar to celebrate National Voter’s Day was organized by the Dept. of Political Science in association with IQAC, North Kamrup College on 25th January, 2022.
- A Popular Talk on “Role of Academic Library among the Students of Rural College” by the Central Library of North Kamrup College, Baghmara on 4th February 2022.
- International Mother Language Day was celebrated by the Dept. of Assamese, North Kamrup College on 21st February, 2022.



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Co-ordinator
IQAC
North Kamrup College

Meeting No. : IV

Date: 07-04-2022

Venue: IQAC office

Agenda:

- I. Discussion regarding Plantation programme to be organized by IQAC
- II. Discussion regarding submission of AQARs (From 2016-2017 to 2019-2020)
- III. Discussion regarding E-Launch of Vidya Vistar Scheme
- IV. Discussion regarding organizing seminar on NEP-2020
- V. Discussion regarding observance of Earth Day, World No Tobacco Day and Menstrual Hygiene Day
- VI. Discussion regarding Feedback to be taken from the stakeholders
- VII. Discussion on conducting Academic Audit
- VIII. Misc.

Members Present:

1. Dr. Jyotiraj Pathak
2. Pankaj Kalita
3. Nitumoni Das
4. Phuloma Daimary
5. Dr. Tribeni Bezbaruah
6. Dr. Jagadish Ch. Kalita
7. Archana Tahbildar
8. Dr. Ajit Kr. Das

Today, on 07-04-2022 (Thursday) a meeting of IQAC is held at 2:30 p.m. The meeting is presided over by Dr. Jyotiraj Pathak, Principal, N.K.C. to discuss the above agenda with IQAC. Most of the members present in the meeting have given their valuable suggestions regarding the future plan of the College.

First, the Coordinator of IQAC explains the objectives of the meeting related to the agenda and after discussion, following resolutions are taken:

Resolution 1: Today's meeting resolved to organize a Tree Plantation Programme by IQAC, NKC in association with Baghmara Bihu Committee on 11th May, 2022.

Resolution 2: Resolved to submit the AQARs (From 2016-2017 to 2019-2020) within the month of May.

Resolution 3: Today's meeting resolves that the College is going to organize an E-launch Programme of Vidya Vistar Scheme tentatively on the month of May.

Resolution 4: Today's meeting resolved that a National level Webinar on 'NEP 2020 and synergizing Academic Bank of Credit in Higher education', will be organize by the Dept. of Education in collaboration with Academic Cell, North Kamrup College on 26th April, 2022

Resolution 5: Resolved to observe Earth Day, World No Tobacco Day and Menstrual Hygiene Day.

Resolution 6: Resolved to take Feedback on Curriculum from stakeholders.

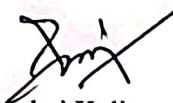
Resolution 7: Resolved to conduct Academic Audit for the session 2020-21 and 2021-22

Action taken report of the resolution of the meeting dated 02-03-2022:

- The NSS Unit of North Kamrup College organised a cleanliness drive at Shri Shri Kaliagosain Ghar Prangan, Kathalmuri, Bajali as a part of the Swachh Bharat Abhiyan Programme of Govt. of India on 8th March, 2022.
- Women Cell of North Kamrup in Collaboration with ACTA, Barpeta Zone organized International Women's Day on 8th March, 2022 at Kathaklmuri Kaliagosain Ghar Prangan, Kathalmuri, Bajali.
- A National level Webinar on 'NEP 2020 and synergizing Academic Bank of Credit in Higher education', was organized by Department of Education in collaboration with Academic Cell, North Kamrup College on 26th April, 2022



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Meeting No. : V

Date: 23-05-2022

Venue: IQAC office

Agenda:

- I. Discussion regarding Student Satisfaction Survey**
- II. Discussion on conducting Green Audit, Gender Audit and Energy Audit**
- III. Discussion regarding progress of 2020-21 AQAR**
- IV. Discussion regarding Admission Drive**
- V. Misc.**

Members Present:

1. Dr. Jyotiraj Pathak
2. Pankaj Kalita
3. Nitumoni Das
4. Phuloma Daimary
5. Dr. Tribeni Bezbaruah
6. Dr. Jagadish Ch. Kalita
7. Archana Tahbildar
8. Dr. Ajit Kr. Das
9. Manik Basumatary

Today, on **23-05-2022** (Thursday) a meeting of IQAC is held at 2:30 p.m. The meeting is presided over by Dr. Jyotiraj Pathak, Principal, N.K.C. to discuss the above agenda with IQAC, Teaching and Non-Teaching Staff. Most of the members present in the meeting have given their valuable suggestions regarding the future plan of the College.

First, the Coordinator of IQAC explains the objectives of the meeting related to the agenda and after discussion, following resolutions are taken:

Resolution 1: Resolved to conduct Student Satisfaction Survey.

Resolution 2: Resolved to conduct Green Audit and Energy Audit for the session 2021-22.

Resolution 3: Resolved that all the NAAC Criterion-Wise Committees are to submit their progress report every Friday of the week.

Resolution 4: Resolved to arrange an Admission Drive for admission of the Academic Session (2022-23).

Action taken report of the resolution of the meeting dated 07-04-2022

- Azadi ka Amrit Mahotsav was celebrated by Dept. of Philosophy, North Kamrup College on 21st April, 2022.
- A Webinar on 'NEP 2020 and synergizing Academic Bank of Credit in Higher education', was organized by Department of Education in collaboration with Academic Cell, North Kamrup College on the 26th of April, 2022.
- AQARs (From 2016-2017 to 2019-2020) were submitted.
- Menstrual Hygiene Day was observed by the women Cell of North Kamrup College on 28th May, 2022.
- An E-launch Programme of Vidya Vistar Scheme was organized on 11th may, 2022
- Feedback on Curriculum was taken from the stakeholders.
- Academic Audit for the session 2020-21 and 2021-22 were conducted.



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